

ARCHERS COURT: KEY FACTS FOR LEASEHOLDERS

Property details

Section	Details
Name of operator	MHA - Methodist Homes
Name of scheme	ARCHERS COURT Hitchin, Hertfordshire, SG5 1HB
Description	24 flats, arranged on three levels with a lift and wheelchair access throughout. Apartments comprise: lounge and dining area, fully fitted kitchen & bathroom.
Status of apartments	The apartments opened in 2009.
Occupancy	Suitable for single or double occupancy.
Tenure	Leasehold. 125 years from and including 1 st September 2008.
Care provider	Residents can choose a care agency of their choice. MHA provide personal care for those who wish to purchase this from MHA care and support team.
Further information	Please see the Residents' Handbook and the Care Service Guide



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Charges when leaving, selling or subletting the property

Section	Details
Contingency Fund contribution	<p>A contribution to the Contingency Fund is payable on sale or a transfer of ownership. The Fund covers spending for the repair or renewal of communal areas, roofs lifts, etc. The contribution is 1 % of the ‘open market value’ at the point of sale/ transfer, for each year or part-year of ownership.</p> <p>Example: A leaseholder who sells a property owned for five years for £250,000 will have to pay £12,500 calculated as follows:</p> <ul style="list-style-type: none"> • 1% of £250,000 = £2,500 • 5 years x £2,500 = £12,500 • Contingency Fund Contribution = £12,500
Other costs	<p>The owner (or the owner’s estate) will remain liable for all charges due until the sale has been completed. This includes service charges, wellbeing charges and ground rent charges as applicable.</p> <p>Owners to redecorate at least once in every seven years and in the event that the property is being sold back to MHA, the owners may need to redecorate otherwise they may be charged for any repairs and redecoration that MHA deems necessary to put the property in good order for them to re-sell.</p> <p>Owners will have to pay the usual costs associated with any property sale.</p>
Further information	For further details please see the Residents’ Handbook

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Cost of moving in to the property

Section	Details
Asking price	Set by MHA (first sale, or sale of a bought-back property) or otherwise by the private vendor.
Deposit	Agreed between the parties for a resale.
Other costs	MHA do not charge for a care assessment. The person moving in will be responsible for their own legal and removal costs.
Further information	Please see the Residents' Handbook



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Ongoing charges payable to MHA

Section	Details	Cost
Service Charge	<p>The service charge is payable in advance for the month ahead.</p> <p>This covers communal cleaning and maintenance, external window cleaning, water and sewerage, buildings insurance and estate management. It includes the costs of heating, lighting and water for the communal areas only.</p> <p>MHA does not receive any incentives from suppliers for services paid for through the service charge.</p>	<p>1-bed: £52.27 per week 2-bed: £63.93 per week</p>
Utilities charge	Residents are responsible for their own utilities.	N/A
Wellbeing Charge	<p>The Wellbeing Charge is payable in advance for the month ahead.</p> <p>This includes 24 hour staffing on site, help in an emergency and the co-ordination of an activities and events programme.</p>	£92.23 per week
Emergency response	<p>Emergency response is covered by the Wellbeing charge.</p> <p>This is not a care service but will provide support in a medical emergency and will co-ordinate calls to GP or emergency services.</p> <p>Any other night care will be included in your care plan(s) and form part of your care agreement(s) and will be charged for separately.</p>	Covered by the Wellbeing Charge
Ground rent	Amount per annum for each apartment.	£356 per annum
Further information	Please see the Residents' Handbook	



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Care costs

Section	Details	Cost
Personal care charge	This covers the cost of any personal care that is individual to you and provided by MHA. For example: for washing, dressing, medication assistance, etc. The hourly charge is doubled if two Carers are required.	£18.56 per hour
Nursing Care	MHA does not provide nursing care.	N/A
Further information	Please see the Care Services Guide	

Additional MHA services

Section	Details	Cost
Maintenance service	Maintenance carried out within a residents own property. For example: small jobs and repairs	£18.56 per hour
Domestic service charge	This covers the cost of any domestic service that is individual to you and provided by MHA. For example: for housework (vacuuming, dusting, cleaning kitchens/bathrooms etc.)	£15.21 per hour
Laundry service	A laundry service is available on site.	£7.61 per unit
Escort service	An escort service is available. For example: for a member of staff to accompany you to appointments, to go shopping etc. if required.	£18.56 per hour
Guest room	A guest room is available.	£35.00 per single room (£40.00 for double occupancy)

All additional services quoted are the same cost at weekends and Bank holidays.



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Ongoing costs to external bodies

Section	Details	Cost
Utility bills	Residents are responsible for their own utilities.	N/A
Council tax	It is the Residents responsibility to arrange payment of Council Tax.	Band B: £1,382.94 Band C: £1,580.51
TV licence	It is the Tenants responsibility to buy their own TV licence. A free licence is available on application to those over 75. If you are blind (severely sight impaired), you are still able to apply for a 50% concession.	£154.50 annual charge
Internet & Telephone provider	Free Wi-Fi is provided in communal areas only. Residents are responsible for arranging their own broadband supplier and telephone lines.	N/A
Further information	Please see the Residents' Handbook	

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Insurance arrangements

Section	Details
Responsibility of the operator (MHA)	Communal Buildings Insurance, Public Liability and Employers' Liability are Included in the service charge.
Responsibility of the owner	Home contents insurance is strongly recommended. Residents can select their own provider. There is an option of taking insurance out with MHA. The Manager can provide details of a policy for MHA residents.
Further information	Please see the Residents' Handbook

Understanding the Contingency Fund

Section	Details
What is the Contingency Fund?	This is funded from deferred fees and covers spending for the repair or renewal of communal areas, roofs, lifts, etc., identified from stock condition surveys.
Further information	Please see the Residents' Handbook

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Restrictions

Section	Details
Restrictions on selling the property	<p>Purchasers must satisfy the scheme's criteria (including age and care needs). The Manager will assess this prior to purchase. If an individual has personal care needs, this will be assessed prior to purchase to ensure that these can be met, either by MHA or a care agency chosen by the purchaser.</p> <p>MHA has an option to buy back the property if we choose to. If we do buy back the property, we will do so at 95% of the open market value as determined by an independent valuer.</p>
Further information	Please see the Residents' Handbook

Date	1 st April 2019
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For further information on any items, please contact the **Scheme Manager**.

We encourage you to discuss your housing options with your family and friends, and to seek independent advice, support and representation as appropriate, in connection with a move to an MHA retirement community.

MHA encourage all customers to take independent property valuations, legal and financial advice before signing a lease.

